Deposit a Rollover check
You can easily deposit a rollover check from a former workplace savings plan, to your current plan, using the NetBenefits® Mobile App. There are two phases to this process: Entering Your Rollover Details and Capturing Your Check.

Part 1: Entering Your Rollover Details
To begin, you need to capture the details of your rollover, including where the money is held today and the amount of your rollover.

1. Log into netbenefits.fidelity.com on your mobile device.

2. Select the account you’d like to roll money into.
3. From the menu (top-right corner of screen), select “START A ROLLOVER.”

4. Select the “Roll Over to Plan” button.

5. You will be taken through a series of screens on the Rollover process.
6. On the final screen, you will be prompted to “Open the NetBenefits App” to send your documents.

   *Note: You also have the option to send your documents by mail.*

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**Part 2: Capturing Your Check**

Now that we know what you’re rolling over, we can accept your check through the NetBenefits App.

1. Log into the NetBenefits Smartphone app (available for iOS or Android).

   *Note: If you do not have the app, you can download the app using the Apple Store or Google Play Store—just search for “NetBenefits.”*
2. You will see a “Complete your rollover” message on the app’s Home screen. Click “Yes” to deposit your check.

3. You will be asked to confirm the details of your rollover amount and acknowledge important information.

4. You will then enter the amount of your check(s), hit “Continue”, and use your device’s camera to “Take Photos.”

   Note: You may be asked to take photos of additional required paperwork.

   Click “Done” to complete the rollover process.

All screenshots are for illustrative purposes.

*Please note that availability of this feature may vary based on your plan rules.

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